

**River Valley Metro Mass Transit District**  
**July 27, 2009**  
**Minutes**

Chairman Hinderliter called the regularly scheduled River Valley Metro Board of Directors meeting to order at 3:00 pm.

**Attending Board Members:** Chairman David Hinderliter, Vice Chairman Jaclyn Dugan-Roof, Treasurer Mark Regel, Secretary Jerry Pearce, and Board Members Mike Grimsley, Carole Franke, and Kelly St. Aubin.

**Staff Members Present:** Managing Director; Robert Hoffmann, Recording Secretary and Director of Marketing; Michelle Brutlag, and Director of Finance and Grants; Lois Bentley.

**Others Present:** Mike Lammey (Kankakee County Planning Department) and Ginger Doll (First Transit)

**Pledge of Allegiance:** Carole Franke led the Metro Board and others in attendance in the Pledge of Allegiance.

**Public with Business to Come Before the Board:** None

**Consent Agenda:** Mark Regel made a motion to accept the consent agenda as presented. Jerry Pearce seconded the motion. A voice roll call was taken with all in favor. Motion carried. Consent agenda approved.

**Communications:**

**Chairman's Report:** Chairman Hinderliter welcomed newest member Carole Franke to the Board representing the City of Kankakee. Hinderliter also updated the Board on the status of Charlie Company returning from the Middle East. The 126 member unit will return this weekend with a big welcome group. We will put yellow ribbons on our buses for that day and some flags. We will also put an ad in the paper and on our sign out front. Chairman Hinderliter is also looking for an

ad hoc committee for policy development. Mark Regel volunteered to be part of that committee.

**Managing Director's Report:**

Rob Hoffmann went with Kelly St. Aubin to talk to the Manteno Township with an update on River Valley Metro. A lot of questions and are excited about the service and how it is going. Mr. Hoffmann would like to do this with each municipality annually and asked the Board Members to please schedule this with each of their respective municipality.

The HVAC bids are in process. There are two possible bidders.

We have hired a diesel mechanic.

Received our 4<sup>th</sup> quarter payment and Lois is working on the 4<sup>th</sup> quarter adjustments.

We have received our IDOT contract and have executed it.

The Day in the District has been cancelled.

There are a total of 20 buses available for fixed and UP. Right now have one spare since seven buses are down – 2 or 3 may be back tomorrow. 9012 (Journal bus) motor has blown up, other UP bus 9015 lift is broken and one other bus with motor issue. Both UP buses were slated to be replaced last year. May swap motor from 9012 into 9015. Waiting on the capital bill to see what kind of money we may get for bus replacement. We are on the verge of trouble with these vehicles meeting service.

Mark Regel – Can we lease if necessary? Yes, we have a couple options. We have a couple routes we can use a paratransit vehicle on. We have a 2003 vehicle being transferred from Thresholds with 87,000 miles on it.

Replacing vehicles will take time due to back orders. Our order for two new paratransit are not scheduled for delivery until 1/1/10. We are looking to piggyback onto another agency's bus order to get it faster. We can get in with their bid.

Love to have Gilligs but must get the money for a Gillig. Gillig cost is \$347,000 where the Internationals are \$145,000. Last year we received \$127,000.

**Old Business:**

Election of Officers – Last sentence of first paragraph needs a change. Correction will be made. Michelle needs to make a tab for policies in Board Binder.

**New Business:**

Ridership – fiscal year ended with 633,652 another record year 21.7% increase. June we had 67,400 the largest month ever. Student Pass program went from 25,700 to 42,356. 3,000,000 rider should come in the next couple months and on target for 1,000,000 riders per year in 2011.

Fair shuttle starts tomorrow. Trained teachers on riding the bus so they can teach the students on how to ride the bus. The YWCA preschoolers were using the bus to go to the library each week and daycares are using it to go to Hidden Cove etc.

10 Year anniversary kick-off on Aug 11<sup>th</sup> at Bears Legislative night. Will call you for shirt sizes. Past and Present Board Members will be invited, working on scanning the scrapbook for presentation, radio ad campaign starting, website, and need to plan a rodeo with Rob. Free pass drawing for passengers in being worked out. Late September or October will be more public events. We have 10<sup>th</sup> anniversary tokens, pass holder, bookmarks and can cozies.

We are participating in the Catholic Charities/Bears back to school fair, there will be about 1,000 students there.

Computer replacement policy – Do we want to take this to the policy committee to come up with a recommendation. The issue is how you arrive at the value to sell equipment to employees when the equipment is replaced. The committee will review.

**Questions from the news media:** None

**Other Business to Come Before the Board:**

Motion to adjourn into executive session to discuss personnel issues was made by Jerry Pearce, seconded by Jaclyn Dugan-Roof, and a unanimous yes vote of members, meeting was adjourned to Executive Session at 3: 42 p.m.

3:59 p.m. returned from Executive Session.

Discussed an advisory committee to replace the ADA committee.

This will be the last meeting for Mike Grimsley to be the representative from Aroma Park due to his job responsibilities. Norman Grimsley will be replacing him on the Board next meeting.

Motion to adjourn Mark Regel, seconded by Jerry Pearce, and a unanimous yes vote of members, meeting was adjourned at 4:03 p.m.